



The Goldilocks Agency

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Date:

Name of Child:

Address:

The following information sets out the terms and conditions upon which The Goldilocks Agency (“the Agency”) undertakes to act as your agent.

1. By your signature you will engage the Agency as your representative throughout the world in perpetuity from the date of your signature for any work that the Agency acquires for you/your child in all branches of the entertaining and performing arts fields now existing or hereafter conceived including (without limitation), Theatre, Concert, Opera, Ballet, Shows, Personal Appearances of any kind, Magazines, Modelling, Motion Pictures, Radio, Television, Videograms, Videogames, Recordings, and performances of any kind.
2. The Agency’s obligations shall be to use reasonable efforts to perform the following duties on your behalf.
 - a. To endeavour to negotiate agreements for your child in those branches of the entertainment and performing arts fields in which you are willing and ready to render your child’s services in any capacity for which they qualify
 - b. To negotiate for the disposition by you in the entertainment or performing arts field of rights which you now or hereafter from time to time hold, whether rights of copyright or otherwise.
 - c. To produce a CV for your child that with your assistance be regularly updated and maintained, including recent work booked through us.
 - d. To conduct business with the highest level of integrity.

3. It is the condition of the Agency's engagement.
- a. That you must provide a suitable method for us to contact you at all times in the form of telephone, e-mail or mobile phone. All messages left must be acknowledged and calls returned as soon as reasonably possible
 - b. That you inform the Agency of any difficulties you may have in attending jobs having accepted it either verbally or in writing. You should ideally give us 24 hours (twenty-four) notice.
 - c. Any failure to honour a booking/casting that results in any loss of income or time, The Agency will charge you the actual amount lost. Not in the case of mutually agreed emergencies.
 - d. That you understand that castings may take place at short notice on any day of the week and at any time. You must therefore be able to arrange child care for any other children that you have and be able to take your child or send a chaperone or nanny to attend the audition.
 - e. You agree that a licensed chaperone may accompany your child to castings and filming if needed.
 - f. That you plan and prepare for each booking in a professional manner.
 - g. In the event that photographs are not provided by the Agency, you will be responsible for providing the Agency with up to date photographs of your child in the requested format.
 - h. You agree to notify the Agency of any changes in your child's appearance or health which may affect castings.
 - i. You agree to provide the Agency with any changes in circumstances and to update on holiday dates or unavailability.
 - j. You understand that if you are required as a parent/chaperone to sign a release form at the end of the production day that you will ensure that only The Goldilocks Agency details are entered on to that form and no others.
 - k. If a company contacts you directly then you should contact The Goldilocks Agency immediately to inform them and to provide details which may be relevant for filming, casting and payment.

4. Fees and Payments

- a. On all contracts the Agency's entitlement for the services which it renders will be a sum equal to 20% of the gross monies or other considerations, as and when received, during and after the term of this agreement, by you, yours heirs, executors, administrators, assigns or on your behalf, pursuant to any contracts now in existence or entered into by you or on your behalf during the term thereof which in any way pertained to you said services and rights pursuant to any modifications extensions of your substitutes for such contracts.
- b. Commission is due to the Agency on any professional work obtained directly or indirectly through any introduction that The Goldilocks Agency makes and you understand that should any work be gained by yourself from any job then the Agency will be immediately informed and commission will be due.
- c. You understand that 20% of earnings from all monies including casting fees, recall fees, rehearsal and performance but excluding chaperone fees and travel expenses will be payable to the Agency.
- d. Payment of TV, Film or Theatre work may take up to 6 months to be paid by the production company to the Agency (however we usually expect payment within 30 days).
- e. Once work has been completed, the Agency shall invoice the Production Company for fees and expenses. Once the Agency receives payment from the Production Company we shall pay you by the end of the month that the monies are received in.
- f. The Goldilocks Agency does not accept any liability for bankrupt or defaulting clients who owe fees to children.
- g. Any outstanding fees due to The Goldilocks Agency will be deducted from yours or your child's earnings if they are unpaid on the due date.
- h. When your child gains work, a performance licence will need to be sought from the Local Education Authority and there may be costs involved which are not covered by the Agency. These costs will be discussed at the time of booking any work.
- i. You may gain work which is not paid a fee. These productions might cover expenses and refreshments. No costs will be covered by the Agency and any associated costs will be covered by the parent and the production company. These costs will be discussed at the time of booking any work.

- j. Travel expenses for a confirmed job will normally be paid by the Production Company. If these are not met on the day, you must notify the Agency of your mileage or public transport costs as soon as possible, so that these can be invoiced accordingly.
- k. Your child cannot attend an open or advertised audition or respond to other approaches without permission from the Agency and in the event of work being obtained through these circumstances you agree to provide the name of the Agency and arrange for all contacts to be handled by the Agency and 20% commission will be due. We are happy for clients to attend open auditions if we have been notified.
- l. We are not a sole representation agency, however if you are represented by another agency as well as the Goldilocks Agency and the Goldilocks Agency obtain work for you, we will not share commission with any other agent/agency. The commission is payable as per paragraph 4.

5. By your signature you irrevocably authorise the Agency

- a. To receive on your behalf all monies due or to become due to you under or pursuant to any contracts referred to in Paragraph 4 and to deduct there from all sums, including commissions, then owing to the Agency from you.
- b. To make known to others that the Agency represents you.
- c. To delegate its duties under this agreement insofar as the same require to be performed outside Great Britain.

6. This contract is for 12 months and renewed after such time. In the event of either party wishing to terminate the agreement an Eight (8) Weeks notice period must be given and you agree to honour all negotiations and representation made on your behalf up until the termination period is over. We will continue to take commission on any work we have acquired for you even after this contract is terminated. Termination notice must be in written form and a final date agreed upon. No refunds on the annual fee will be given.

When you have read and understood these terms, please indicate your agreement by signing and returning one copy of the contract.

Understood and Agreed:

Signature for and on behalf of:

The Agency

Parent/Guardian Signature

Date: